

## WORKSHOP PROPOSAL APPLICATION...

The Child Care Resource Network offers professional development workshops to Family, Group Family, and Center providers on a quarterly basis. Presenters are asked to provide workshops that are 2 hours in length in the evening from 6:30 PM to 8:30 PM. Other special offerings, such as 1 ½-hour 'naptime' workshops, will be considered depending upon the needs as expressed by providers. Professional Development Schedules cover January to April; May to August, September to December.

Please provide the following information as you would like it to appear in the Training Schedule.

Name \_\_\_\_\_ Position/Title \_\_\_\_\_

Title of Workshop \_\_\_\_\_

Description of Workshop - 3 – 5 clear, descriptive sentences:

New York State Office of Children and Family Services training topic(s) to be covered:

### Contact Information

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_, NY Zip \_\_\_\_\_

Primary phone: \_\_\_\_\_ Email \_\_\_\_\_

Secondary phone: \_\_\_\_\_

**Preferred Dates** (please provide several) \_\_\_\_\_

If you have not previously provided training through the Resource Network, please provide a *training reference* and a listing of previous trainings or presentations.

**Training Reference**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship/ Organization \_\_\_\_\_

Previous Trainings and/or Presentations

Date	Location/Agency	Title/Topic

Potential trainers will be notified when your Workshop Proposal Application is received. All trainers may submit training proposals for any/all Training Schedules at this time. The Resource Network pays \$125.00 per training.

It is preferred that you send this to Jill Boeck via email at [jboeck @wnychildren.org](mailto:jboeck@wnychildren.org)  
If that is not possible, please mail this completed form to:

Jill Boeck, Director of Education Programming  
Child Care Resource Network  
1000 Hertel Ave  
Buffalo, NY 14216

For more information or questions concerning workshop ideas, please feel free to call Jill at (716) 877-6666 x 3013.