



**PROFESSIONAL DEVELOPMENT REGISTRATION**  
**Are you a member of the**  
**Child Care Resource Network?  Yes  No**  
**Membership # \_\_\_\_\_**

*For office use only*  
 Cash \_\_\_\_\_ Voucher \_\_\_\_\_  
 Check # \_\_\_\_\_ M.O. \_\_\_\_\_  
 Amt. \_\_\_\_\_

Name \_\_\_\_\_ \*Phone \_\_\_\_\_

\*Please list the phone number where we can reach you in case of a change in class schedule and/or class cancellation.

Home Address \_\_\_\_\_

City/Town \_\_\_\_\_ Zip Code \_\_\_\_\_

I am a:  family child care provider  group family child care provider  
 center staff member  school-age provider Center name: \_\_\_\_\_

Age Group you work with (check all that apply)  Infant  Toddler  Preschool  School-Age

**Please complete one registration per person.**  
**Circle Classes Requested - (DO NOT HIGHLIGHT)**

Date	Title	Time	Member	Non-Member
Jan 9	Infant, Child and Adult CPR— <b>For Beginners</b>	9:00 AM - 3:30 PM	\$20.00	\$ 30.00
Jan 9	Medication Administration Training - MAT	9:00 AM - 6:00 PM	\$125.00	\$150.00
Jan 11	Portrait of Promise (Shaken Baby Syndrome)	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Jan 14	CACFP and Record Keeping	6:30 PM - 8:30 PM	FREE	FREE
Jan 19 & 26	Reframing Discipline to Encourage Positive Emotional Development	<b>6:00 PM - 9:00 PM</b>	\$5.00	\$5.00
Jan 23	First Aid	9:00 AM - 3:30 PM	\$ 20.00	\$30.00
Jan 23	Thoughtful Art Experiences	9:00 AM - 3:30 PM	\$5.00	\$5.00
Jan 25	Leave them alone - They're Playing!	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Feb 2	I Have Told Them A Hundred Times - Why can't they remember the wipes?	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Feb 3 & 10	Nurturing Responsible Children	<b>6:00 PM - 9:00 PM</b>	\$5.00	\$5.00
Feb 4	Cabin Fever Setting In?	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Feb 8	Supernanny and Nanny 911 : Help!	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Starting Feb 9	Baby Steps - Entire Series <b>Dates : Feb 9, Feb 11, Mar 9, Mar 11, Apr 13 and Apr 15</b>	All sessions <b>6:00 PM - 8:30 PM</b>	\$130.00	\$190.00
Feb 9	Baby Steps Session 1 - Emotional Development in Infants and Toddlers	<b>6:00 PM - 8:30 PM</b>	\$25.00	\$35.00
Feb 11	Baby Steps Session 2 - Fearful or Feisty: Understanding Temperament	<b>6:00 PM - 8:30 PM</b>	\$25.00	\$35.00
Feb 13	Infant, Child and Adult CPR— <b>For Reviewers</b>	9:00 AM - 1:00 PM	\$ 20.00	\$30.00
Feb 15	Child Care Specific Disaster Planning	8:30 AM - 10:30 AM	\$ 20.00	\$30.00
Feb 15	Child Day Care Regulations – All Modalities	10:45 AM - 12:45 PM	\$ 20.00	\$30.00
Feb 15	Portrait of Promise (Shaken Baby Syndrome)	1:30 PM - 3:30 PM	\$ 20.00	\$30.00
Feb 15	Making Programming Work for School Age	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Feb 18	Children Living in Turbulent Times	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Feb 20	Medication Administration Training - MAT	9:00 AM—6:00 PM	\$125.00	\$150.00
Feb 23	Is It Writing or is it Scribbling? That is the Question	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Mar 3	Valuing Our Child	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Mar 4 & 11	Reframing Discipline to Encourage Positive Emotional Development	<b>6:00 PM - 9:00 PM</b>	\$5.00	\$5.00
Mar 9	Baby Steps Session 3 - Understanding Children's Behavior: Supporting the Individual Needs of Infants and Toddlers	<b>6:00 PM - 8:30 PM</b>	\$25.00	\$35.00
Mar 10	Explore the World of Eric Carle	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Mar 11	Baby Steps Session 4 - Socialization and Guidance	<b>6:00 PM - 8:30 PM</b>	\$25.00	\$35.00
Mar 13	Infant, Child and Adult CPR — <b>For Beginners</b>	9:00 AM - 3:30 PM	\$20.00	\$ 30.00
Mar 13	Medication Administration Training - MAT	9:00 AM—6:00 PM	\$125.00	\$150.00
Mar 15	Child Lures Prevention (Child Abuse Class)	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Mar 15	Science not scary but FUN!	6:30 PM - 8:30 PM	\$20.00	\$ 30.00
Mar 24	Let the Games Begin Part II	6:30 PM - 8:30 PM	\$20.00	\$ 30.00

Please Cut Here



Date	Title	Time	Member	Non-Member
Mar 24	Putting 10lbs of Potatoes in a 5lb Sack	6:30 PM - 8:30 PM	\$ 20.00	\$30.00
Mar 27	First Aid	9:00 AM - 3:30 PM	\$ 20.00	\$30.00
Mar 27	Thoughtful Art Experiences	9:00 AM - 3:30 PM	\$5.00	\$5.00
Mar 30	Moving Children to Good Health	6:30 PM - 8:30 PM	\$ 20.00	\$30.00
Apr 6	Havin' Fun in the Sun - Outdoor Activities for All Ages	6:30 PM - 8:30 PM	\$ 20.00	\$30.00
Apr 10	Infant, Child and Adult CPR— <b>For Reviewers</b>	9:00 AM - 1:00 PM	\$ 20.00	\$30.00
Apr 13	Baby Steps Session 5 - Ghosts from the Nursery: The Impact of Abuse on Social and Emotional Development	<b>6:00 PM - 8:30 PM</b>	\$ 25.00	\$35.00
Apr 15	Baby Steps Session 6 - Fostering Social - Emotional Development: The Caregiver's Role	<b>6:00 PM - 8:30 PM</b>	\$ 25.00	\$35.00
Apr 15 & 22	Nurturing Responsible Children	<b>6:00 PM - 9:00 PM</b>	\$5.00	\$5.00
Apr 17	Medication Administration Training - MAT	9:00 AM - 6:00 PM	\$125.00	\$150.00
Apr 17	Wondrous Sensory Fun	10:00 AM - 12:00 PM	\$ 20.00	\$30.00
Apr 20	School - Age Orientation	6:30 PM - 8:30 PM	\$ 20.00	\$30.00
Apr 26	Marvelous Multi-Age Munchkins	6:30 PM - 8:30 PM	\$ 20.00	\$30.00
Apr 27	How to Evaluate Your Program - an Introduction to Using an Environmental Rating Scale	6:30 PM - 8:30 PM	\$ 20.00	\$30.00
Total	<b>Page 1</b>			
Total	<b>Page 2</b>			
<b>TOTAL</b>	<b>ENCLOSED</b>			

## Please Read Prior to Registering for or Attending a Class

### Registering for a Class

- ◇ **All registrations submitted must include the full fee for a class.** Registration fees are **non-refundable** and **non-transferable**.
- ◇ **Payment must accompany this form** in order to process registration.
- ◇ Enclose a **check or money order** payable to Child Care Resource Network for the **total amount of class**.
- ◇ **Educational Incentive Program:** Please phone the Child Care Resource Network at 877-6666, ext 3018 with any questions.
- ◇ Registration is done by mail, in person or online at the Child Care Resource Network website at [www.wnychildren.org](http://www.wnychildren.org). We **cannot** take registrations over the phone.
- ◇ Your **registration is not final until** prior financial obligations with the Child Care Resource Network are met, the information from this form is entered in our system, an opening in the class is confirmed and **you receive a confirmation letter**.
- ◇ Be sure to check the **starting time and location** of your classes as not all classes are held at the same time or at the same location.
- ◇ **REGISTER EARLY-** Classes may be cancelled if a minimum number of registrations are not received **1 week prior** to the scheduled class date.

### Attending a Class

#### **New Policy**

**An additional \$5 "walk-in" fee will be charged to providers who do not pre-register for a class at least 1 day prior to a class and walk in to a class the day of the class.**

- ◇ Please bring **this form** and **legal photo identification** with you when attending class.
- ◇ **Nothing larger than a twenty dollar bill** will be accepted for payment.
- ◇ Persons who **walk-in and register** for a class after the registration period has closed **will not receive a certificate until verification** that all prior financial obligations with the Child Care Resource Network are met.
- ◇ Due to training requirements, we cannot issue certificates to participants who arrive **more than 15 minutes after the start of instruction**. Registration fees will **not** be refunded if you are late.
- ◇ You must remain for the entire class to receive credit and a certificate.

*Return this form **with payment to:** Child Care Resource Network, Finance Department,  
1000 Hertel Avenue, Buffalo, NY 14216*

(716) 877-6666 Toll Free: 1-866-281-4739  
Website: [www.wnychildren.org](http://www.wnychildren.org)  
Email: [coalition@wnychildren.org](mailto:coalition@wnychildren.org)

**A \$35 fee will be charged for  
any checks returned for  
insufficient funds.**