

**COMPENSATION FOR CONDUCTING ERS AND RELATED OBSERVATIONS  
FOR QUALITYstarsNY FIELD TEST**

**Employer and Employment Status:**

- Individuals hired to conduct ERS and related observations for the QUALITYstarsNY field test will be employed as independent consultants
- The lead agency of the field test evaluation team, the Center for Assessment and Policy Development (CAPD), will be responsible for hiring and supervision

**Fee per Observation:**

- **Includes:** travel time to and from program/provider site (up to 2 hours); travel expenses such as train or subway fare, mileage, parking, tolls; classroom observation and teacher interview time; recording scores and notes; submitting paperwork
- **Per completed assessment:** \$300 in NYC metropolitan area (including New York City, Long Island, and Westchester); \$200 in all other field test communities
- Payment will be made within 2 weeks of receipt of invoice and associated assessment reports

**Extraordinary Expenses:**

- If travel time to and from site is longer than 2 hours total (round-trip), travel time will be reimbursed at the rate of \$30/hour (pro-rated for actual time)
- If an overnight stay is required, upon approval expenses will be paid up to: \$150/night for lodging and \$50/day for meals, with submission of receipts

**Training and Supervision Time:**

- Required training, provided by CAPD, will be paid at a rate of \$40/hour (expected total time is 16 hours)
- Time spent in supervision activities will be paid at a rate of \$40/hour (supervision will include such activities as regular group conference calls and individual telephone calls with Data Collection Manager)
- Payment for training and supervision will be made monthly based on timesheets submitted by Data Collection Manager